

# WISCONSIN BADGER CAMP, INC.

## FACILITY RENTAL REGISTRATION & RESERVATION

Dear Renter,

We are pleased to be able to serve you at Wisconsin Badger Camp. We hope that your stay at the camp will be enjoyable. The purpose of this registration form is to acquaint you with our rules and guidelines and to let us prepare the site for your arrival. This reservation is for rental of the facilities only and does not include programming or equipment. If you have any questions, call or write: Wisconsin Badger Camp, Inc., P.O. Box 723, Platteville, WI 53818, (608) 348-9689.

Name of Group: \_\_\_\_\_ Date reservation placed \_\_\_/\_\_\_/\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Estimated numbers in Group: Male \_\_\_\_ Female \_\_\_\_ Total Adults: \_\_\_\_ Total Children: \_\_\_\_

Arrival Time: \_\_\_\_\_ A.M. or P.M. Departure Time: \_\_\_\_\_ A.M. or P.M.  
(Circle One) (Circle One)

Date(s) you will be renting the facilities: \_\_\_\_\_ to \_\_\_\_\_, 20\_\_

Group Facility: Cedar Lodge: \_\_\_\_ Sunshine Lodge: \_\_\_\_ Eagle Lodge: \_\_\_\_

### **RENTAL FEES**

Facility	1 Day	1 Night	2 Night	# Guests
Cedar Lodge	\$150.00	\$490.00	\$ 950.00	up to 61 (includes commercial kitchen)
Sunshine Lodge	\$150.00	\$380.00	\$ 730.00	up to 48 (includes small kitchen)
Eagle Lodge	\$150.00	\$280.00	\$ 530.00	up to 35 (includes kitchenette)

Tent/RV camping will be charged \$10/person per night with your lodge rental

### **Reservation & Security Deposit:**

- Reservation deposit is 50% of the total rental fee. This will be applied to your total rental fee due.
- Phoned in rental reservations are not valid after 10 days unless deposit and contract are returned by that time.
- Damage and Clean up Security Deposit is an additional \$250. This must be paid with your reservation. It is refundable in 14 days after your departure.
- Final payment is due prior to the rental.

**Reservation Deposit due with contract \$ \_\_\_\_\_ Security deposit due with contract \$ 250**

- This contract provides only for the use of buildings specified and the grounds. No services (food preparation, transportation, organized activities or program staff) are provided for in this contract. User groups should plan to bring their own recreational equipment.
- Deposits, less \$50 handling fee, will be refunded if cancellation is received no less than 60 days before your scheduled arrival time.
- A representative for the rental group should send an advance party to the campsite for the required orientation at a pre-arranged time. If you have transportation difficulty, call (608) 988-4558 or (608) 348-9689 to let us know that you are arriving late. Thank you for your cooperation.
- Insurance: As with most businesses, we are required to secure insurance information from our rental groups. It is a requirement that you provide: A certificate of insurance naming Wisconsin Badger Camp as certificate holder. Coverage must not be less than \$100,000 per accident or occurrence, and it must include \$100,000 fire legal liability coverage. Your insurance agent can easily help you with requirements. Many groups do have this coverage on a year-round basis. Call our office if you have any questions.

***Send the Certificate of Insurance to Wisconsin Badger Camp  
at least 30 days prior to your rental date.***

***Failure to do so may result in the termination of your reservation without refund.***

**MAINTENANCE EMERGENCY**

In the event of a facility maintenance emergency, and a Wisconsin Badger Camp on Call Staff is not present on camp, call one of the following:

**Platteville Office (608) 348-9689**

Camp Director (608) 630-3139

Camp (608) 988-4558

Facility Director (608) 778-4718

Executive Director (608) 732-0689

Please notify the "On site" WBC staff in the event of: Loss of any utilities, Loss of proper refrigeration, or any additional group needs.

I, \_\_\_\_\_, *the responsible party for the above named group, have read and*  
*Print Name*

*agree to abide by all of the rules and guidelines and agreements set forth in Wisconsin Badger Camp's Facility Rental Registration & Reservation. Our group and its members, including any visitors accompanying our group, release Wisconsin Badger Camp, Inc. from any liability relating to the rental of Wisconsin Badger Camp facilities. We also waive any recovery for injuries suffered from activities at Wisconsin Badger Camp for our group, its members, and any visitors.*

\_\_\_\_\_  
*Signature, with title (if any)*

**Thank you for staying at Badger Camp!**

**1/2013**